

## Accountability Group (Pty) Ltd and Accountability Solutions (Pty) Ltd Subscriber Terms and Conditions of Use.

By clicking on the "Submit" option or by using this website, you agree to be bound by these Terms and Conditions of Use, as amended from time to time. If you do not agree, you may not make use of the Accountability Services.

### Definitions

- 1.1 In these Terms and Conditions of Use, the following terms have the meanings assigned to them hereunder, unless the context clearly indicates otherwise:
- 1.1.1 "Accountability" or "Accountability entities" means Accountability Group (Pty) Ltd (registration number 2008/012163/07) and Accountability Solutions (Pty) Ltd (registration number 2017/365254/07), both companies incorporated in terms of the laws of South Africa, having its main place of business at 29 Bella Rosa Road, Rosenpark, Bellville, 7530 which it hereby elects as its domicilium citandi et executandi in terms of these Terms and Conditions of Use. The directors of Accountability and further information can be found on our website.
- 1.1.2 "Accountability Services" are those information-related services as provided to Subscribers by Accountability on the website, as amended from time to time and includes both those services provided for consideration and those services that are free. It further includes those information - related services where the source of the information is not a Credit Bureau. Please consult the website for more details;
- 1.1.3 "Commencement Date" means the date on which you select "Submit" on the Registration Page;
- 1.1.4 "Confidential Information" means the information belonging to or known by the parties to this Agreement which is not generally in the public domain and which came into being as a result of this Agreement;



- 1.1.5 "Consent" means any freely given, specific and informed expression of will whereby natural people agree to the processing of personal information relating to them;
- 1.1.6 "Consumer" means a consumer as defined in Section 1 of the NCA. Please note that registered companies and/or juristic people are also deemed to be "Consumers" for the purposes of the NCA.
- 1.1.7 "Consumer Credit Information" means that information as more fully set out in Section 70 of the NCA;
- 1.1.8 "Credit Bureau" means a Credit Bureau as defined in Section 43 of the NCA and registered as such with the National Credit Regulator of South-Africa;
- 1.1.9 "ECT Act" means the Electronic Communications and Transactions Act No. 25 of 2002;
- 1.1.10 "Force Majeure" means any act of God, strike, riot, war (whether declared or not) embargo, international restriction, shortage of transport facilities, any order of a regulatory authority and the downtime of a communications medium which is not under the control of the party concerned.
- 1.1.11 "NCA" means the National Credit Act No. 34 of 2005, as amended;
- 1.1.12 "Prescribed Purpose" or "Enquiry Reason" shall mean those reasons for which Consumer Credit Information may be obtained as set out in the NCA and Regulations as amended from time to time.
- 1.1.13 "Primary Contact" means a single natural person that has been appointed by the Subscriber to represent the Subscriber to Accountability;
- 1.1.14 "Regulations" means those regulations promulgated in terms of the National Credit Act No. 34 of 2005, as amended;
- 1.1.15 "Subscriber" refers to a member which is the legal entity/individual/s that completed and submitted the Registration Page or uses Accountability's website, and includes its agents, employees and assigns;



- 1.1.16 "Terms and Conditions" or "Agreement" means these Subscriber Terms and Conditions of Use as amended from time to time, and includes by reference all other terms and conditions that are contained in other documents or electronic references as mentioned in these Subscriber Terms and Conditions of Use in terms of Section 11(2) and Section 11(3) of the ECT Act;
- 1.1.17 "Transaction" means each separate time a Subscriber accesses a specific Accountability Service by means of the website. For the sake of clarity, it is recorded that repeated access of the same Accountability Service will result in multiple Transactions;
- 1.1.18 "User" means each person who has access to Accountability's Services as authorised by the Subscriber;
- 1.1.19 "Username and Password" refer to a combination of alphanumeric characters that are unique to each User and are intended to provide a safe and secure way of accessing the Accountability Services in a manner where the use of the Accountability Services can be tracked to each User;
- 1.1.20 "Website" means <http://www.accountability.co.za> and includes any derivatives thereof.

## Preamble

- 2.1 Accountability provides the Accountability Services to Subscribers for consideration in terms of these Terms and Conditions.
- 2.2 The Subscriber hereby appoints Accountability as its agent in order to obtain the Accountability Services and agrees to abide by these Terms and Conditions.

## Appointment

- 3.1 By completing and clicking on "submit" on the Registration Page - which incorporates these Terms and Conditions - the Subscriber appoints Accountability as its agent to procure the Accountability Services. By providing the Primary Contact with a Username and Password, Accountability accepts this appointment.



## Commencement and Duration

- 4.1 Membership is subject to vetting and security checks. Upon receipt of a membership application, a full credit report will be requested on the applicant and / or the company. The cost of this report will be for the account of the applicant. Membership will not be activated until such time as all contractual documentation has been received and the payment of the first month's subscription reflects on the Accountability bank statement. In the event that a membership application is rejected, the amount paid in respect of the first month's subscription is non-refundable.
- 4.2 The Agreement shall commence on the date that the account is activated upon receipt and verification of the first month's membership fee ("the commencement date") and shall continue thereafter for a period of one year. Thereafter, this Agreement shall automatically be renewed on each anniversary of the commencement date for periods of not less than one year each, unless terminated by the Subscriber by giving Accountability one month's written notice to that effect, provided that such notice is received by Accountability not less than one month prior to the next anniversary of the commencement date, subject to the provisions of Section 14 of The Consumer Protection Act No. 68, 2009. Should membership be terminated prematurely by the member, for whatever reason, Accountability will be entitled to levy on such member a cancellation fee equal to the balance of that particular year's contractual obligations. Annual price increases will be applied every year in March.
- 4.3 In the event that a member terminates its membership with Accountability and such former member receives payment from a debtor whom it had listed as a default payer with any Credit Bureau, the former member retains the legal obligation in terms of Section 71A of the NCA, to update the relevant credit record. It must, however, be borne in mind that, as the former member's membership had been terminated, Accountability may not accept instruction from such a former member, unless the former member engages the services of Accountability on an ad-hoc basis, in respect of which a R750.00 (incl. VAT) administrative fee will be charged per instruction.



## Cancellation Procedures During Collections Process

Should a member have instructed Transaction Capital Recoveries (MBDCS) prior to the submission of a cancellation request, such cancellation request will only become effective once the collections process by Transaction Capital Recoveries (MBDCS) has been completed and a further 60 day period has elapsed to allow for the finalisation of all invoicing and accounting procedures. Actively paying matters will not be cancelled under any circumstances.

- 5.1 Fees are charged in arrears each month with the exception of the first month's membership fees, which incorporates an activation fee equal to our monthly subscription fee.
- 5.2 Each transaction processed through the Accountability Group (Pty) Ltd and/or Accountability Solutions (Pty) Ltd websites will be subject to a fee, which is paid on presentation of the month-end statement, paid by any means as set out on the Registration Page.
- 5.3 All transactional fees payable by the Subscriber for Accountability's Services can be obtained on the website and are incorporated herein by reference.
- 5.4 From time to time Accountability may increase the fees payable for the Accountability Services and will provide the Subscriber with 14 (fourteen) calendar days' notice of the increase in fees, which notice may be provided electronically. In the event of a fee increase, such increase will be implemented at the commencement of a new financial year, being 1 March, subject to the aforementioned 14 days' notice.
- 5.5 The Subscriber undertakes to pay all amounts due to Accountability, without deduction or set-off, on presentation of the month-end statement provided by Accountability to the Subscriber.
- 5.6 The following provisions apply to the Subscriber:
  - 5.6.1 if the payment tendered by the Subscriber is not honoured by the financial institution concerned, the Subscriber shall be liable for an administration fee of R192,46 (one hundred and ninety-two rand and forty-six cents) (incl. VAT) in addition to the fees then due to Accountability; and



- 5.6.2 if the Subscriber does not pay the amount due in terms of the invoice mentioned in Clause 5.5, interest at the current mora rate will be levied on overdue amounts and this interest will be calculated daily and compounded monthly.
- 5.7 If legal action has commenced then the prescribed rate of interest in terms of the Prescribed Rate of Interest Act No. 55 of 1975 will apply.
- 5.8 In the event of a change in the rate of Value Added Tax (VAT) or any other charge that is imposed on the Accountability Services by the South African Government or an organ thereof, Accountability will be immediately entitled to increase the fee per transaction by the amount that the charge was increased.
- 5.9 The Subscriber hereby agrees that it wishes to receive invoices electronically. Invoices may be downloaded from our website, once the Subscriber has logged in.
- 5.10 Membership promotions may be run by Accountability from time to time. In the event that promotional memberships are offered, only such members that have signed on during that specific promotional period shall qualify for discounts or relaxations as determined during that particular promotional period. Members that sign on outside of any particular promotional period will not qualify for any discount or relaxation on their monthly subscription.

## Written Authority and Mandate for Debit Payment Instructions

- 6.1 The signed Authority and Mandate refers to the contract entered into on the date of registration and submission of signed registration documents. ("The Agreement").



I/We hereby authorise you to issue and deliver payment instructions to your Banker for collection against my/our account at my/our Bank (or any other bank or branch to which I/we may transfer my/our account) on condition that the sum of such payment instructions will never exceed my/our obligations as agreed to in the Agreement and commencing on registration and continuing until this Authority and Mandate is terminated by me/us by giving you notice in writing of not less than 20 ordinary working days, and sent by prepaid registered post or delivered to your address, alternatively sent to your email address.

The individual payment instructions so authorised to be issued, must be issued and delivered monthly.

In the event that the payment day falls on a Sunday, or recognised South African public holiday, the payment day will automatically be the very next ordinary business day. Furthermore, if there are insufficient funds in my account to meet the obligation, you are entitled to track my account and represent the instruction for payment as soon as sufficient funds are available in my account.

I/We understand that the withdrawals hereby authorised will be processed through a computerised system provided by the South African Banks. I also understand that details of each withdrawal will be displayed on my bank statement. Such must contain a reference number, which must be included in the said payment instruction and if provided to me should enable me to identify the Agreement. In order to further identify the debit collection, the short names "ACCOUNTABI" and / or "ACCSOL" will be displayed on my bank statement.

## 6.2 Mandate

I/We acknowledge that all payment instructions issued by you shall be treated by my/our aforementioned bank as if the instructions have been issued by me/us personally.





### 6.3 Cancellation

I/we agree that although this Authority and Mandate may be cancelled by me/us, such cancellation will not cancel the Agreement. I/We shall not be entitled to a refund of any amount which Accountability has withdrawn while this Authority and Mandate was in force, if such amount were legally owing to Accountability.

### 6.4 Assignment

I/We acknowledge that this Authority and Mandate may be ceded or assigned to a third party if the Agreement is also ceded or assigned to that third party, but in the absence of such assignment of the Agreement, this Authority and Mandate cannot be assigned to any third party.

6.5 Invoice for the monthly premium and services rendered will be collected by debit order, no earlier than the 25th of the month and no later than the last working day of that month. This will also apply to collections during December.

## Cooling-Off Period

7.1 A cooling-off period for the cancellation of this Agreement shall be determined in accordance with the provisions of Section 44 of the ECT Act and shall be 5 (five) working days (which excludes Saturdays, Sundays, and public holidays) from the date of conclusion of this contract, with the proviso that any services utilised by the member during the said cooling-off will be immediately due and payable. Any default on the settling of the amount in respect of utilised services may result therein that the default will be reported to Credit Bureaus in accordance with the provisions of Section 70 of the NCA, No. 34 of 2005, as amended.

## Submission and use of Data sent to Accountability

8.1 The Subscriber undertakes to ensure that all data that is submitted by it and its Users contains the following information in respect of a Consumer:





- 8.1.1 initials and surname or full names and surname;
  - 8.1.2 South African identity number or if the Consumer does not have an identity number, the passport number and date of birth;
  - 8.1.3 the residential address and telephone number of the Consumer (if known); and
  - 8.1.4 the details of the employer and place of work of the Consumer (if known) and, if self-employed or unemployed, a statement to that effect (if known).
- 8.2 The Subscriber undertakes that any data submitted to Accountability shall be accurate, up-to-date, relevant, complete and not duplicated.
- 8.3 The Subscriber undertakes that any data submitted to Accountability may be utilised by a Credit Bureau as part of its database in the ordinary course of business of a Credit Bureau.

## Use of Subscriber Data sent to Accountability

- 9.1 The Subscriber acknowledges and agrees that:
- 9.1.1 the data contained in the Subscriber Application Form may be checked by Accountability in terms of Section 72(2) of the NCA to ensure the accuracy thereof, and that this process will include the obtaining of a credit report the cost of which will be invoiced to the Subscriber itself;
  - 9.1.2 Accountability may monitor the Subscriber's payment behaviour by researching its profile at one or more Credit Bureau;
  - 9.1.3 Accountability may record and transmit the details of how the Subscriber performs in terms of this Agreement to any Credit Bureau; and
  - 9.1.4 Accountability may disclose information relating to the Subscriber's use of the Accountability Services to any Credit Bureau or to satisfy any requirement in law or as directed by the National Credit Regulator.

## Technical Specifications and Security

- 10.1 While Accountability strives to provide the data related to the Accountability Services as quickly as possible it cannot guarantee the period within which the data will be provided. Please contact Accountability if the data that you required was not provided to you within 2 (two) working days.



- 10.2 Accountability will provide Subscribers with technical specifications from time to time in order to ensure that the security of its system and related systems are not compromised and for operational reasons. The Subscriber undertakes to abide by these technical specifications and to implement them as soon as possible after they have been released by Accountability. Failure to abide by these technical specifications could result in incorrect data being received and/or submitted by the Subscriber and/or damages sustained by third parties for which the Subscriber will be held strictly liable.
- 10.3 In addition to the technical specifications as mentioned above the Subscriber undertakes to ensure that:
- 10.3.1 the Username and Password of each User are exclusively used by that particular User;
  - 10.3.2 not to disclose the Username and Password of any User to any person whatsoever aside from the Primary Contact;
  - 10.3.3 it will notify Accountability as soon as possible after it becomes aware of any security breach;
  - 10.3.4 it will notify Accountability either before or when the Primary Contact ceases to be entitled to represent the Subscriber;
  - 10.3.5 it will not tamper with, reverse-engineer or disclose Confidential Information about the security systems of Accountability and/or any Credit Bureau or attempt to do so in any manner; and
  - 10.3.6 it will be responsible for the actions of any of the Users that it allowed access to Accountability Services.

## Intellectual Property

- 11.1 The Subscriber agrees that:
- 11.1.1 no unauthorised use of Accountability and/or the applicable Credit Bureau's intellectual property - which includes its designs, trademarks, copyrighted works or patents - is permitted; and
  - 11.1.2 all rights, title and interest in and to the Intellectual Property vests in the Credit Bureaus and/or Accountability, respectively, as appropriate. Nothing in this Agreement transfers ownership in any of the Intellectual Property to any party.



## Confidentiality and Privacy

The Privacy Policy is incorporated in and is subject to this Terms and Conditions of Use, which is available on our website, <https://www.accountability.co.za/>

- 12.1 The parties hereby warrant that they will not disclose the Confidential Information to any unauthorized third party and will use their utmost efforts and diligence to guard and protect the Confidential Information in accordance with the provisions of the Protection of Personal Information Act, No. 4 of 2013.
- 12.2 In the event that any Confidential Information is disclosed, whether intentionally, negligently or otherwise, the party who becomes aware of this disclosure will inform the other party in writing as soon as possible.
- 12.3 All payment information and personal information provided to Accountability is stored electronically and is only able to be accessed by Accountability's employees. If specifically required Accountability is obliged to provide personal data to a Credit Bureau/Credit Regulator in order for the Credit Bureau/Credit Regulator to fulfill its functions in terms of the NCA. This information is encrypted and protected by authentication mechanisms to ensure that this information is not disclosed to unauthorized persons.

## Warranties

- 13.1 Save as specifically set out herein, neither Accountability nor any Credit Bureau make any representations and warranties and/or guarantees of whatever nature, whether express, implied in law, or residual, in respect of this Agreement, the Accountability Services and/or the accuracy or correctness of the reports and/or the recommendations.
- 13.2 The Subscriber hereby warrants that:
  - 13.2.1 it will abide by the terms of this Agreement and particular warrants that it will honour the undertakings as set out in this Agreement.
  - 13.2.2 it does not and will not at any time conduct and/or be directly or indirectly involved in the business of supplying to, obtaining, or requesting removal from the relevant Credit Bureaus, Consumer credit information of a third party, by means of acting on an instruction received from its Consumer.

- 13.2.3 any data sent to Accountability is not subject to a duty of confidentiality between the Subscriber and the Consumer; and
- 13.2.4 it will at all times abide by all the applicable legal and/or regulatory requirements and constraints regarding its access to, and use of, the Credit Bureaus' information and services.

## Indemnity

- 14.1 The Subscriber hereby indemnifies Accountability and/or the applicable Credit Bureau from any claims of whatever nature arising as a result of any actions taken or reliance made on information provided by Accountability and the Credit Bureau concerned. Any instruction issued to either of the Accountability entities which results in litigation against Accountability will be deemed to be the cause of damages, for which the Subscriber will be held fully liable. Such patrimonial damages shall not be limited to legal fees only, but to all expenses which Accountability will incur in order to defend itself against such litigation.
- 14.2 Without prejudice to any of the rights of Accountability or the applicable Credit Bureau at law or in terms of this Agreement, the Subscriber indemnifies Accountability and the applicable Credit Bureau against all actual or contingent losses, liabilities, damages, costs (including legal costs on the scale as between attorney and client and any additional legal costs) and expenses of any nature whatsoever which Accountability and/or the applicable Credit Bureau may suffer or incur as a result of, or in connection with the negligent acts or omissions of the Subscriber in carrying out its obligations in terms of this Agreement.
- 14.3 Accountability and/or the applicable Credit Bureau will not be liable for an actual or contingent loss, liability, expense, costs or damage of whatsoever nature (whether indirect, direct, consequential or otherwise) suffered by the Subscriber as a result of:
  - 14.3.1 a breach of this Agreement by the Subscriber;
  - 14.3.2 the use of any data provided by Accountability after the termination of this Agreement;
  - 14.3.3 any mistake, error or omission related to data submitted to or received from Accountability;
  - 14.3.4 any delay or failure to communicate with Accountability; and
  - 14.3.5 an event of Force Majeure.



## Disclaimer

15.1 All information provided to the Subscriber is provided on an "as is" basis and is sourced directly from Credit Bureaus' databases. Accountability does not have control over the data provided to the Subscriber and will not be held responsible for any error or omission related to the data. In addition, Accountability does not warrant that the Accountability Services will be uninterrupted, error-free, free of viruses or destructive code or that defects will be corrected.

## Audit

- 16.1 In order to ensure that the Subscriber complies with the terms of this Agreement, Accountability is required to obtain the Subscriber's consent to audit its books, records and systems, which consent the Subscriber hereby provides.
- 16.2 Any audit of the Subscriber's systems will be undertaken solely for the purpose of ensuring compliance with the terms and conditions of this Agreement and such information will be held in confidence unless this information is required to be provided to a Credit Bureau, the National Credit Regulator, to satisfy any requirement in law or to the court of law. Any audit of a Subscriber's records will be limited to such records' applicability to specific instructions issued to Accountability.
- 16.3 Accountability may appoint third parties as its representatives and/or agents to conduct the said audit and the result of the audit will be provided to the Subscriber concerned.
- 16.4 Accountability will pay for the costs of the audit unless the audit reveals that the Subscriber is, or was, in breach of this Agreement. If the Subscriber is breaching this Agreement or has breached this Agreement then the Subscriber will pay for the full costs of the audit.

## Force Majeure

17.1 In the event that Accountability, the Subscriber or the Credit Bureaus are prevented from carrying out its obligations in terms of this Agreement as a result of Force Majeure, the party that is so prevented will be released from its obligations to the extent and for the duration that the event of Force Majeure exists.



17.2 Any party that is so prevented by Force Majeure as described above will endeavor to contact the other parties as soon as it is able and inform them of the event that gave rise to the Force Majeure, the expected duration of the Force Majeure and thereafter indicate when the Force Majeure has ceased to apply.

## Cession

18.1 The Subscriber shall not be entitled to cede or assign any of the rights contained herein without the express written permission of one of the Directors of Accountability. Accountability may cede this Agreement by providing written notice to the Subscriber, which notice may be communicated electronically.

## Legal Costs

19.1 In the event that the Subscriber breach this Agreement, it shall be liable for any legal, professional and/or other costs and/or disbursements (including the costs of any notice to debtor, listings, tracing agents fees and third party collection commissions), that are incurred due to this breach on the scale as between attorney and client.

## Termination

20.1 This Agreement may be terminated by the Subscriber or Accountability by giving the other party 30 (thirty) calendar days' notice of the intention to terminate this Agreement provided that the Subscriber has fulfilled his/her obligation as per clause 4.2 above or as a result of a breach of this Agreement as described hereunder.

## Breach of Agreement

21.1 In the event that the Subscriber breach any term of this Agreement, Accountability will be entitled to cancel this Agreement immediately by notice in writing, without prejudice to any of its other rights and remedies, which include any right to claim damages and indemnification.





## Entire Agreement and Variation

- 22.1 This Agreement constitutes the entire Agreement between Accountability and the Subscriber and supersedes any express or implied oral representation or any advertising by a party. No variation of this Agreement is valid unless reduced to writing and agreed to by a Director of Accountability. It is noted that the signatory page signed by the member on the date of the contract forms part of this Agreement and must be read in conjunction therewith.
- 22.2 Any certificate by a Director of Accountability, whose appointment, qualification and authority need not be proved, indicating the various versions of this Agreement, will be prima facie proof of the current and previous versions of this Agreement. The latest version of this Agreement will be provided to the Subscriber by means of the website.
- 22.3 Notwithstanding Clause 22.1 above, this Agreement may be amended by Accountability posting an amended Agreement on the website, which shall be deemed to be effective and binding on the parties on the date as set out therein, provided that the date as set out within the Agreement is no earlier than 5 (five) calendar days after the amended Agreement is posted to the website. In the event of a conflict between the terms of the current version of the Agreement and the previous versions of the Agreement as posted on the website, the terms of the current version posted on the website shall prevail.

## Waiver and Failure to Enforce Rights

- 23.1 No extension of time or indulgence granted by either party to the other shall be deemed in any way to affect, prejudice or derogate from the rights of such party in any respect under this Agreement, nor shall it in any way be regarded as a waiver of any rights hereunder, or a novation of this Agreement.

## Governing Law

- 24.1 This Agreement shall be construed and governed in accordance with the laws of the Republic of South Africa and the parties submit to the non-exclusive jurisdiction of the High Court of South Africa, Cape Town Local Division.





## General

- 25.1 The parties undertake to ensure that all necessary resolutions are passed and all documents are signed as is necessary to give proper and due effect to the terms of this Agreement, or any matter arising as a result, according to its intent and purpose.
- 25.2 The expiration or termination of this Agreement shall not affect such of the provision of this Agreement as expressly provide that they will operate after any such expiration or termination or which of necessity must continue to have effect after such expiration or termination, notwithstanding that the clauses themselves do not expressly provide for this.
- 25.3 If any provision of this Agreement is unenforceable or invalid under law, the remaining substance of such provision and remaining provisions of this Agreement shall continue to be binding and in full force and effect provided the essential economic benefits of this Agreement are retained.

## Contact Information

- 26.1 The parties choose their contact information and domicilium citandi et executandi as follows:
- 26.1.1 the Subscriber – as found in the Registration Form;
- 26.1.2 Accountability – as set out in Clause 1.1.1 of the Terms and Conditions of Use and the website. In the event of a discrepancy between these details, the details as found on the website will prevail. Either party may vary its domicilium citandi et executandi by providing written notice to the other, which may be provided electronically.
- 26.2 Notwithstanding Clause 26.1 Accountability may require that the Subscriber authenticate this change in domicilium citandi et executandi and contact information by providing proof of the new Subscriber address.

Please note that by accepting these Terms you agree to the Terms and Conditions of the various providers.

Accountability Subscriber Terms and Conditions Version 3.0  
- Effective March 2022